

# Instructions for Donors who want to Change The Amount or Timing of Gifts

- Go to the Love INC, Brevard website, <http://www.loveincbrevard.com>  
Click on the *Giving* button, then click on *Donate Here*.
- On the next screen, enter your email address and password to log into your account. If you don't remember your email address or password, click on the *Forgot Email Address or Password?* link and follow the instructions to retrieve your email address or reset your password.
- Once you log in, the Online Donation Screen will appear, displaying your scheduled transactions. In the Scheduled Transactions field, click on the *edit* button on the far right side.
- On the next screen, make desired changes to the amount or timing of your giving and click on the *Continue* button. Verify your payment method on the next screen, and then click the box labeled *I'm not a robot*. Finally, click on the *Save* button.
- If you need additional help, please email your questions to:  
[accounting@loveincbrevard.com](mailto:accounting@loveincbrevard.com).